

# HowdenShow

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**Howden Show, c/o Gill Townend, 8 Carlton Court, Howden, DN14 7JD**

Phone: 07815 757 490, E-mail: [tradestands@howdenshow.co.uk](mailto:tradestands@howdenshow.co.uk)

[www.howdenshow.co.uk](http://www.howdenshow.co.uk)

## **APPLICATION FOR TRADE STAND EXHIBITION SPACE**

**145th HOWDEN SHOW, SUNDAY 5th JULY 2026**

Please return your complete application to the Trade Stand Secretary at the **above** address or email

**ENTRIES CLOSE: 1st JUNE 2026**

**(OR 4<sup>th</sup> May 2026 FOR DISCOUNTED RATE AND ENTRY IN THE PROGRAMME)**

I am writing to invite you to take a trade stand at the Howden Show. This is an established event and provides great entertainment for a family day out. We're traditionally an agricultural and horticultural show, but also provide lots of things to see and do.

I have enclosed a Trade Stands\* application pack (please note that this is NOT for food related trade stands). All accepted trade stands received by **4<sup>th</sup> May 2026** will receive a discount on the published rate. All accepted trade stands received after **5 May 2026** will have to pay the full price.

Our preferred payment method is BACS (a reference number and the bank account details will be provided following acceptance). Due to the continued closure of high street banks we have to apply a £1 surcharge on cheque payments to cover our costs to get to a bank.

All accepted trade stands received by **25<sup>th</sup> May 2026** will get a business description printed in the show programme for FREE, so please remember to fill in the catalogue Entry Form part of the application pack. Entries will be considered up to 1st June 2026, but will not feature in our programme.

The completion and submission of an application form does not necessarily mean you will be accepted, as space will be allocated on a first come, first served basis, although we will make every effort to accommodate you.

If your stand will be providing information only, please contact me before filling in your application as we may be able to offer you a discounted rate.

We continue to develop Howden Show to attract and entertain all ages; it is run by a small committee of volunteers committed to involving the local community, developing countryside awareness and promoting educational benefits. We look forward to receiving your application and seeing you at this year's Show.

Yours faithfully,

Gill Townend  
Trade Stand Secretary

\*For non-food trade stands.



## APPLICATION CHECK LIST

Where possible, please try to follow the application procedure:

1. Complete a trade stands application form for an indoor or outdoor stand and return it with your catalogue entry form, completed risk assessment and proof of your public liability insurance. Application forms can be e-mailed to [tradestands@howdenshow.co.uk](mailto:tradestands@howdenshow.co.uk), or sent by post to:

Howden Show,  
c/o Gill Townend,  
8 Carlton Court,  
Howden,  
East Yorkshire,  
DN14 7JD.

2. Our preferred method of payment is via BACS. If you need to pay via cheque there will be a £1 administration fee per cheque to cover our trips to the bank. For other payment arrangements, please e-mail me to discuss your requirements.
3. I will confirm a stand is available for you, confirm the total payable and provide you with a unique reference. This reference needs to be quoted as the reference when completing your BACS confirmation or written on the reverse of your cheque. I will also provide our bank details. Cheques should be posted to the address above. **PLEASE DO NOT SEND ANY PAYMENT UNTIL YOU HAVE RECEIVED YOUR REFERENCE.**
4. When we have received your payment your space is confirmed and I will provide any further information you may need.
5. If you wish to cancel, the payment includes a 25% non-refundable deposit. Cancellation after 1st June 2026 will result in the forfeit of all fees.

Where possible, please make sure **all** items below are completed and returned with your application.

- Completed application form for indoor or outdoor stand
- Completed catalogue entry form (if possible, please include a photo and promotional material)
- Completed risk assessment form
- Valid Public Liability Insurance Certificate



## INDOOR TRADE STANDS

### Contact Details

<b>Contact Name:</b>	
<b>Company Name:</b>	
<b>Address:</b>	
<b>Postcode:</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>E-mail:</b>	

### Space Requirements

Indoor charges are per bay. Each bay includes a 1.8m x 0.75m table with 2 chairs and comes with 2 exhibitors tickets. Stand classification is in accordance with the categories shown in the showground regulations and conditions (Section 2, relating to 'Non-food Trade Stands'). In all cases the Trade Stand Secretary's decision will be final.

Stand Classification	Prices	Number required	Cost (£)
'Non Food' Indoor	£42 per bay (£38 discounted)		
TOTAL			

If you require electricity, **at extra cost**, please tick this box – we'll contact you to discuss details.

I will be paying by BACS

I will be paying by cheque (plus £1 administration fee)

I hereby apply for exhibitor's space as stated above and agree that **I have read and will abide by the showground regulations and conditions.**

Date.....Signed.....

## OUTDOOR TRADE STANDS

### Contact Details

<b>Contact Name:</b>	
<b>Company Name:</b>	
<b>Address:</b>	
<b>Postcode:</b>	
<b>Telephone:</b>	
<b>Mobile:</b>	
<b>E-mail:</b>	

### Space Requirements

Outdoor charges are per metre frontage (minimum of 3 metres). Each stand is 7 metres deep and comes with 2 exhibitors tickets per 3 metres frontage. Chairs and tables can be hired from us for a fee. Stand classification is in accordance with the categories shown in the showground regulations and conditions (Section 2, relating to 'Non-food Trade Stands'). In all cases the Trade Stand Secretary's decision will be final.

Stand Classification	Prices	Metres/Number required	Cost (£)
<b>'Non Food' Outdoor</b>	£24 per metre (£22 discounted rate)		
<b>Tables</b>	£8 each		
<b>Chairs</b>	£3 each		
<b>TOTAL</b>			

Unfortunately, we are not able to supply electricity to any outdoor trade stands. If you would like to bring a small, silenced generator, please tick this box and we will contact you to discuss it.

I will be paying by BACS

I will be paying by cheque (plus £1 administration fee)

I hereby apply for exhibitor's space as stated above and agree that **I have read and will abide by the showground regulations and conditions.**

Date.....Signed.....

## CATALOGUE ENTRY FORM

**This form is for FREE promotion of your company in all show publications - you do not have to have a website/e-mail**

Please complete the business description below. The information you submit will be published on our website for a limited time in the run up to and after the show, and also on our Facebook page. By providing this information you are giving us permission to make use of your information on our website, on Facebook and in our publications. Data will be held for marketing and auditing purposes only.

If you submit your entry before **25<sup>th</sup> May 2026** this will be incorporated with a write up in our show programme. Over 4000 copies of this programme were distributed last year to show attendees and members of the public.

Company name: .....

Website: .....

E Mail: .....

Please provide a short description of your trade/exhibit, and where possible, enclose a photo or logo

Please tick the relevant category

Agricultural Machinery	<input type="checkbox"/>	Agricultural Allied	<input type="checkbox"/>	Building/building material	<input type="checkbox"/>
Charity	<input type="checkbox"/>	Clothing/Accessories	<input type="checkbox"/>	Crafts	<input type="checkbox"/>
Domestic	<input type="checkbox"/>	Education	<input type="checkbox"/>	Equine/saddlery	<input type="checkbox"/>
Finance/Insurance	<input type="checkbox"/>	Flowers/Plants	<input type="checkbox"/>	Food/Drink	<input type="checkbox"/>
Fuels/Lubricants	<input type="checkbox"/>	Furniture	<input type="checkbox"/>	Garden/ Horticulture	<input type="checkbox"/>
Gifts	<input type="checkbox"/>	Healthcare	<input type="checkbox"/>	Home/DIY	<input type="checkbox"/>
Information	<input type="checkbox"/>	Jewellers	<input type="checkbox"/>	Leather goods	<input type="checkbox"/>
Livestock	<input type="checkbox"/>	Pet Products	<input type="checkbox"/>	Seeds/Feeds/Fertilizer etc	<input type="checkbox"/>
Sport	<input type="checkbox"/>	Vehicles	<input type="checkbox"/>	Other	<input type="checkbox"/>

## ACCESS TO THE SITE

The Showground will open to exhibitors at 7:00am on Sunday 5<sup>th</sup> July 2026. Access can be available on the preceding day with the consent of the committee – please indicate on your application form or via e-mail (to [tradestands@howdenshow.co.uk](mailto:tradestands@howdenshow.co.uk)), if this is required.

All implements, goods, marquees and any other items must be delivered onto the showground before 8:15am on the day of the Show, in preparation for the Show opening to the public at 9:00am.

**No vehicle movements are permitted on the Showground between the hours of 8:15am and 5:30pm on the day of the Show.**

All stands must be open by 9:00am, and be manned throughout the time the Show is open to the public.

No stand may be dismantled before 5:30pm on the day of the Show.

The Showground Address is:

The Ashes Playing Fields,  
Treeton Lane  
Howden  
East Yorkshire  
DN14 7DN

